

Minutes, 14 Feb 2026 CWB Board of Directors Meeting

Skyline Lounge, Museum of Flight
Meeting was called to order at 1300.

Board members present: Bob Stoney, Jay Borella, John Haug, Brian Ruby, Peter Jackson, Kerry Edwards, Paul Youman, Bob Hill, Justin Drafts, Trent Hendricks

Absent: Dan Shoemaker, Heijo Kuil, Fred Smyth

Attending: Gary Shipler, Robin Hill, two general members

Prior Issues (from 1/10/26 board meeting and before), Complete:

1. Finance Officer John Haug has completed paperwork and has physical and electronic access to CWB accounts.

Prior Issues Ongoing:

1. Ops O Jay Borella: Is proposed events calendar and sign-up SOPs a good idea? Board unanimously agreed. Intent to deliver to membership through mass email, newsletter, and provide access via website. Sign-up procedure will use MS forms, and serve as an organizing tool; still some technical details to be worked out, but will include password access for members only; Ops O will demonstrate how-to procedure during next two member meetings.

--Facilitate communication and organization between members, how? Member contact roster and membership map proposed. Unanimously agreed that member contact information should be limited and general; an opt-out option should be communicated to membership via email (John H as IT O will draft and send; request info from former FO about prior treatment of privacy concerns).

--Proposal to establish forwarding email addresses for membership unanimously rejected as unnecessarily complicated/technical burden.

2. FO: 90% of Finance O billet information has been turned over but is still being digested and re-organized. Cannot yet detail how the Scholarship funds rollover, which will impact discussion of A & P Scholarship funding.

Logistics: Reiterated that equipment and goods are possessed by Bob and Robin Hill, but some equipment is also scattered among membership. Unanimously agreed that all equipment should be inventoried, and centrally or regionally located. An SOP for handing off equipment is required. FO agreed to conduct inventory. Canvassing membership for potential storage locations and the inventory are prerequisite to creating SOPs.

3. A & P Scholarship: Gary Shipler shared a hand-out detailing that there are three available A & P programs that have comparable requirements, organization and cost. Cost categories are tuition, tools, textbooks. Unanimously agreed Scholarship award should only go towards tuition and be awarded/paid at the completion of the term. Lengthy discussion about how to structure A & P Scholarship given the differences in cost and how A & P curriculum is organized compared

to flight training. Proposals included asking the schools for input (Gary S agreed to solicit); awarding fewer A & P Scholarships with higher values; paying for partial semesters; contributing to existing grant programs or tapping their applicant pool; using the schools' vetting process; orienting the Scholarship towards second year students. Unanimously agreed that further discussion required pending the schools' input. CO suggested a working amount (for discussion purposes only and for the development of a plan) of \$4000/year. FO noted that—depending on what he learns from discussing with prior FO—this might result in a new line item for board consideration or possibly balancing the amount for an A&P scholarship with the existing pilot scholarship.

4. Volunteers still needed for CWB presence at the Puyallup Aviation Expo.

New Issues:

1. Paper copies of the board agenda were not provided and this was discussed. Of those present, only two needed a paper copy. The adjutant or CO (TBD) will bring approximately (5) copies of the final board agenda to future meetings. Additionally, CO Bob Stoney had a few comments on the Board agenda organization and will make more timely comments on next month's agenda. CO, XO Dan Shoemaker, Justin Drafts, and Bob Hill were assigned various related tasks.

2. Ops O requested remote access to member meetings, to promote membership participation and interaction. Advantages and disadvantages, technical and cultural were discussed. Board agreed to a trial; FO and Trent Hendricks agreed to handle the technical set-up; March meeting designated for trial.

--floated idea of having "mission packages" of equipment, goods, and promotional material standardized and organized for CWB tabling/booth events.

--Bob and Robin Hill requested that the PX be provided with means to accept electronic payments. Various options were discussed, FO agreed to research costs and viability of setting up a Square account. CO floated possible need for a logistics officer position.

3. FO John H requested board start re-thinking traditional views on Squadron finances and digital capabilities. He provided extensive brief on the six existing forms of electronic access available to the board and membership for storing/exchanging information for current and future events, and for preserving institutional knowledge.

4. Kerry Edwards requested a volunteer(s) to speak at Federal Way High School for 26 Mar; he will be presenting at Roosevelt High School in North Seattle. Peter Jackson requested that the recruiting video and Scholarship information be re-sent to guidance/vocational counselors; and he has a potential candidate for guest presentation for March meeting.

5. Gary S volunteered to research and present on looming future leaded fuel ban and future closing of last leaded fuel refinery.

Action Items

#	DATE	ACTION FOR	ACTION ^{1,2}	DUE DATE	STATUS
1	2/14/26	CO	Various org tasks	April board mtg	OPEN
2	2/14/26	XO	Photo task	March board mtg	CO told XO; OPEN
3	2/14/26	FO	Finish general finances turn over, special focus on Scholarship funds and Sqdn history on privacy issues.	March board meeting	OPEN
4	2/14/26	FO, OPS O	Continue to coordinate with Ops O to produce events calendar/sign-up form.	TBD	OPEN
5	2/14/206	FO, Trent	Make March membership meeting virtual; advise membership of this option	7 March 2026 (meeting – 1 week)	OPEN
6	2/14/26	FO	After discussion w/Fred, send out email to members concerning making membership list (Name, aircraft, home base, home city, email) available to members only. Allow for opting out.	March board meeting	OPEN
7	2/14/26	FO	Send email to membership asking for any squadron assets in their possession and ideas for possible central/consolidated storage of squadron assets. Collate responses.	March board meeting	OPEN
8	2/14/26	FO	Research Square for PX purchases.	April board meeting	OPEN
9	2/14/26	Gary S	Query A & P schools about funding and award structure. Present a plan to the board at the next board meeting	March board meeting	OPEN
10	2/14/26	Peter J	Follow up with March presentation candidate.	Prior to March meeting	OPEN

¹ Routine/periodic actions (e.g.: Newsletter inputs, adjutant doing meeting minutes) are not included.

² Actions will be removed at each board meeting and, once complete, will be removed from the list.

Prior Issues Not Addressed.

Should CWB revive seminar, “How to Buy a Warbird”?

Mentor component: questions about liability raised, further research required.

CWB club jacket similar to Aluminum Overcast crew jackets, costs?

New safety officer—nominations?

Flickr page put in CWB’s name?

Meeting adjourned at 1540